

GOVERNMENT OF INDIA MINISTRY OF DEFENCE

222 ABOD, PIN -909222, c/o 99 APO

RECRUITMENT NOTICE NO – ABOD/01/2015-16

1. Applications are invited from candidates of Indian Nationality by 222 ABOD, PIN-909 222, c/o 99 APO for the following posts of Gp `C' in Pay Band of Rs. (Pay Band + Grade Pay) plus other allowances as admissible to Central Government Employees.

S. No	Name of post	Pay Scale	Minimum Essential Qualification	Physical endurance test/Skill test which ever applicable	Category				Total vacs	Remarks
					Gen	SC	ST	OBC		
(a)	LDC	Rs.5200-20,200 + Grade Pay Rs.1900/- Plus allowances.	(i) 12 th Class or equivalent qualification from a recognized Bd/university. (ii) English typing @ 35 w.p.m on Computer or Hindi typing @ 30 w.p.m on computer (35 words per minute and 30 words per minute corresponding to 10500/9000 KDPH on an average of 5 key depressions for each word.	(i) Written Test. (ii) Must pass typing test. (iii) Interview. (iv) Hindi typing test in Devanagari .	02	-	01	-	03	No Marks for typing test. However it is essential to qualify the typing test so as to appear for interview.
(b)	Fireman	Rs.5200-20,200 + Grade Pay Rs.1900/- Plus allowances.	Matriculation Pass	(i) Must pass all test incl physical test/ Endurance Test, Written Test and interview. (ii) Knowledge of Hindi desirable.	01 @	-	-	-	01	@ One vac reserved as backlog for PH (HH) category of Gen Cat (UR). Medical Cert required from Registered Medical Officer for Physical standard.
(c)	Tradesman Mate	Rs.5200-20,200 + Grade Pay Rs.1800/- Plus allowances.	Matriculation Pass	(i) Must pass physical test/written test and interview. (ii) Knowledge of Hindi desirable.	08 #	-	-	04	12	# Out of twelve vacs, one vac reserved as backlog for PH (HH) category of Gen Cat (UR) & two vacs for ESM of Gen/OBC.

Contd..P/2..

S. No	Name of post	Pay Scale	Minimum Essential Qualification	Physical endurance test/Skill test which ever applicable	Category				Total vacs	Remarks
					UR	SC	ST	OBC		
(d)	Multi Tasking Staff (Safaiwala)	Rs.5200-20,200 + Grade Pay Rs.1800/- Plus allowances.	Matriculation Pass or equivalent	Must pass written, practical test and interview. Desirable – Conversant with the duties of the respective trades with one year experience in the trade.	-	-	-	01 \$	01	\$ One vac reserved as backlog for PH (OH/HH) category of OBC.

Note :- The vac of PH (OH/HH) and Ex-Servicemen will be filled up first and adjusted against respective categories. The reserve candidate for the vac of PH/ Ex Man should be from the same category.

S.No	Description
(a)	@ Fireman - One vac is ' backlog reserved vacancy ' for Physically Handicapped candidates (HH) of Gen Cat. Candidates from SC/ST/OBC of PH (HH) may be applied for this post. If non available of suitable PH (HH) candidate from SC/ST/OBC/UR, the vac will be fill up by Gen Cat, persons without disabilities of Gen Cat. Candidates of Gen cat may be applied for this post.
(b)	# Tradesman Mate - Out of 12 vacs of, 01 vacs is ' backlog reserved vacancy ' for Physically Handicapped candidates (HH) of Gen Cat. Candidates from SC/ST/OBC of PH (HH/OH) may be applied for this post. If non available of suitable PH (HH/OH) candidate from SC/ST/OBC/UR, the vac will be fill up by Gen Cat . The 02 Vacs reserve for ESM of Gen/OBC Cat.
©	\$ Safaiwala - One vac is ' backlog reserved vacancy ' for Physically Handicapped candidates (OH/HH) of OBC Cat. Candidates from SC/ST/UR of PH (OH/HH) may be applied for this post. If the non available of suitable PH (OH/HH) candidate from SC/ST/UR/OBC, the vac will be fill up by OBC cat persons without disabilities of OBC Cat. Candidates of OBC cat may be applied for this post.

2. The above posts are subject to all India Service liability including field service.

3. **Age limit and its relaxation.**

S.No	Category	Age limit	Remarks	
(a)	UR	18 Yrs to 25 Yrs		
(b)	OBC	18 Yrs to 28 Yrs	OBC declaration as per Annexure-III of this advt notice.	
(c)	SC/ST	18 Yrs to 30 Yrs		
(d)	PH (HH/OH)	UR	OBC	PH person should be in possession of Medical certificate issued by CMO / Civil Surgeon of Govt hospital certifying the disability as per Annexure-II of this advt notice.
		18 Yrs to 35 Yrs	18 Yrs to 38 Yrs.	
(e)	ESM	Service rendered in Army/Navy/Air Force plus three year be deducted from actual age and resultant age should not exceed the maximum age limit i.e Gen-25 Yrs and OBC -28 Yrs.		

4. The last date for receipt of application is 21 days from the date of publication of the advertisement in the Employment News. In case of candidates belonging to Meghalaya, Arunchal Pradesh, Mizoram, Sikkam, Laddak Sub Division of Jammu and Kashmir state, Lahaul & spiti District of Pangti Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island & Lakshadweep shall be 28 days from the date of publication of this advertisement. However the crucial date for determining the age limit for all shall be the closing date for receipt of application i.e 21 days from publication.

Note :- (a) **LDC.** Ratio of Marks for LDC is 80 : 20 (Written / Interview). No marks for the typing test, however it is essential to qualify the typing test so as to appear for interview.

(b) **Fireman and Tradesman Mate.** Ratio of Marks 40 : 40 :20 (Physical / Written/ Interview) is for Fireman & Tradesman Mate.

(i) **Tradesman Mate Running.** 1.5 km run in 6 minutes. Only those candidates selected on the basis of this test will be eligible for further recruitment process and various tests thereafter

(c) **Physical Handicapped (Tradesman Mate).** Ratio of Marks 80 : 20 (Written / Interview) is for Tradesman Mate of PH (OH). No physical tests are required for OH candidates.

5. **Selection Procedure for Applicant Applying for the Post of Fireman :-**

(a) **Physical Standards Required for the Post of Fireman.** Candidates applying for the post of Fireman are required to be physically fit to perform strenuous duties of fireman and should pass the following physical standards :-

- (i) Height without shoes - 165 Cms (concession of 2.5 Cm for ST)
- (ii) Chest (Un-expanded) – 81.5 cms (chest on expansion – 85 cms)
- (iii) Weight – 50 Kgs (minimum)

(b) **Physical Fitness Tests for the Post of Fireman.** The candidates applying for the post of Fireman are also required to pass following physical tests, written test, endurance tests and interview at the time of recruitment :-

(i) **Running** 1.6 km run in 6 minutes. Only those candidates selected on the basis of this test will be eligible for further recruitment process and various tests thereafter. The test will carry 20 marks.

(ii) **Endurance Tests**

(aa) Fireman Lift Carrying a man of 63.5 kg to a distance of 183 mtrs within 96 seconds. This test will carry 10 marks.

(ab) Long Jump Clearing 2.7 mtrs wide ditch landing on both feet. This test will carry 05 marks.

(ac) Vertical Rope Climbing 3.0 mtrs vertical rope using hands and feet. This test will carry 05 marks.

(iii) **Written Test** A written test of 10th Class standard will be conducted prior to interview for short listing of candidates. Written test will be conducted with a maximum of 40 marks.

6. **Common Points for Fireman / Tradesman Mate / Safaiwala.**

(a) **Degree of Disability for Reservation** As per existing Government policy, Person would be eligible for reservation in service/posts who suffers not less than 40% of relevant disability. Res for Physical – Hearing impairment means loss of 60 (sixty) decibels or more in the better ear in the conversational range of frequencies. The disability certificate shall be from a competent Medical Board constituted by the Central or State Government Hospital consisting of at least three members. Out of which one shall be specialist in the particular field i.e. Hearing disability. A person with **100% DEAF AND DUMB** is **NOT** to be appointed as Fireman. The disability certificate for PH (HH) candidate should as per **Annexure II** (Photocopy to be added).

7. Vacancies may vary (Increase/ Decrease) subject to availability of post or change in PE and non extension of validity of NAC or as per Government orders / Higher Headquarters as per policy on subject.

8. Candidates will fwd application properly sealed, in an envelope to the address mentioned against the post applied for through Ordinary / Registered / Speed Post. Application in person will not be accepted. Candidates are requested to superscribe the words "**APPLICATION FOR THE POST OF**" on the top of envelope while sending the application form. Separate application is required if individual is applying for more than one post. (Format of application as per Annexure –I)

9. **DON'T SEND ORIGINAL CERTIFICATES** with application. Photocopy of the following Documents/ Certificate to be attached along with application duly self attested:-

- (a) Two Passport size photographs duly self attested, one on right corner of application and one on Call letter.
- (b) Attested copies of the following certificates will also be submitted with application.
 - (i) Education qualification certificate.
 - (ii) Date of Birth Certificate.
 - (iii) Caste certificate for SC/ST and OBC candidates. (OBC Caste certificate only be accepted as mentioned in the Central Government List). OBC declaration certificate as per Annexure-III
 - (iv) Photocopy of Domicile cert / Residential status certificate from Gram Pradhan/SDO/Circle Officer) of the respective area.
 - (vi) Medical certificate for Physical Standard as per para 6 (a) above for Fireman category only.
 - (vii) Medical certificate for Physical Handicapped (HH/OH) as per Annexure-II.
 - (viii) Character Certificate from the Class I Gazetted Officer (Date of issue be within six months from the **FIRST** date of publication of the advertisement in the Employment News).
- (c) Self addressed (correspondence address) envelop affixed with Rs. 25/- Postal stamps.

Note :- The Central Government civilian employees must furnish "**NO OBJECTION CERTIFICATE**" from their appointing authority at the time of the skill test else their candidature will be cancelled.

10. Incomplete / ineligible application will be deemed invalid and rejected without intimation to the candidate. Only the eligible candidates will be called for the Physical test/Written examination. Candidates not in receipt of call letter should presume that their application were incomplete/not meeting qualitative requirements or not found eligible and no correspondence in this regard will be entertained. The following acts/omissions would render a candidate/application disqualified :-

- (a) Furnishing of false, inaccurate or tempered information.
- (b) Obtaining support for his candidature through unfair means.
- (c) Impersonation by any other person.
- (d) Submitting fabricated documents.
- (e) Making statements which are incorrect or false suppressing material information.
- (f) Resorting to any other irregular or improper means in connection with his candidature for the selection.
- (g) Improper filling of applications.
- (h) More than one application submitted by the candidate in one trade.
- (j) Any other reason as observed by the Board of Officers.
- (k) Not enclosing self addressed (correspondence address) envelop affixed with Rs. 25/- Postal stamps.

11. To reduce the number of candidates for written examination for one category of post screening of application will be carried out based on the percentage of marks obtained in the examination mentioned as essential qualification. The candidates who fail to qualify in the physical test (where applicable shall not be permitted to undergo written test. Skill test wherever applicable will be conducted after written test and will be qualifying in nature which will also be counted for final merit. Short listing of candidates for interview shall be carried out based on the performance in written exam and physical test skill test (wherever applicable).

12. It is made clear that merely fulfilling the basic essential qualification requirements does not automatically entitle a person to be called for test/interviews. The selection will be made strictly on the merit basis. The decision of appointing authority regarding selection / rejection will be final. It is also made clear that the numbers of posts/vacancies are tentative and recruitment process can be cancelled / suspended / terminated by the Commandant at any stage, due to administrative reasons.

13. The question papers of written test (objective type) will be in bilingual i.e English & Hindi as under :-

S.No	Subject	No of questions	Maximum marks	Duration	Remarks
(a)	General Intelligence and reasoning	25	25	2 Hours (20 Minutes extra for visually handicapped candidates)	<p>- The standard of question will be of Class 12th for LDC.</p> <p>- The standard of question will be of matriculation for Tradesman Mate, Fireman and Safaiwala.</p> <p>Note- Negative marking 0.25 marks for each wrong answer.</p>
(b)	Numerical aptitude	25	25		
(c)	General English	50	50		
(d)	General Awareness	50	50		

14. Selected candidates will be given appointment letter by concerned authorities subject to verification of character and antecedents from concerned District Magistrates and medical fitness from medical authorities.

15. **Probation Period** Post is permanent, subject to individual completing two years probation successfully.

16. Any dispute with regard to the recruitment will be subject to the Courts having jurisdiction in **Guwahati** only.

17. Canvassing in any form shall disqualify the candidates. No enquiry or correspondence will be entertained.

18. No TA/DA is admissible Duration of each test can be 02 to 05 days or more. Candidates will make their own arrangements for lodging/boarding during the test/interview.

19. **Own risk clause** "Candidate will appear for physical test/endurance test at their own risk. Any injury/accident if sustained by the candidate during tests, authorities will not be responsible to pay any compensation".

NOTE - All applicants are warned to be careful from the self styled agents and also requested to report to Commandant 222 ABOD against any malpractice seen/observed by them

To
 Rect Cell
 222 ABOD,
 PIN – 909222
 c/o 99 APO

Passport size
 photograph
 duly self attested

APPLICATION FOR RECRUITMENT

1. Post applied for :
2. Name in full (In block letters) :
 (As per Matric Education Certificate) :
3. Father's Name :
4. Date of birth :

DD		MM		YYYY			

 (Supporting documents duly certified attached)
5. Present Age (as on _____ : Year _____ Months _____ Days _____
 (Please ref Para 4 advt on website or Para 2 of EMP News)

6. Correspondence Address :-
 House No/Street/ Village
 Post Office
 Police Station
 District
 State PIN CODE

7. Permanent Address :-
 House No/Street/ Village
 Post Office
 Police Station
 District
 State PIN CODE

8. Educational qualification

S. No	Qualification	Names of School / College	Name of Board / University	Percentage obtained

(Attach photocopy of supporting documents duly self attested)

9. Category for which applied:-

(a)

UR	ST	OBC

(Please tick to choose)

(b) Whether belong to :

PH	ESM

(Please tick to choose)

(c) Category from which belongs:-

UR	SC	ST	OBC	Remarks
				1. Attach attested photocopy of caste certificate as per Central Government list to which you belong. 2. Declaration certificate as per Annexure – III. (For OBC candidates only)

10. If applied for the post as Ex-serviceman:
 Date of enrolment (In Army/Navy/Air Force) : _____ Date of Retirement: _____
 Total Service _____ Yrs _____ Months _____ Days
 (Attach photocopy of discharge certificate duly self attested/
 NOC)

11. If applied for the post in Physical Handicapped:

Type of disability (OH, HH, VH)	Percentage of disability

(Attach photocopy of supporting document as per Annexure- II of this advt notice duly self attested)

12. Whether registered with any employment exchange (Yes/ NO) : _____
 (If yes, mention registration No, and name of Employment exchange)

13. Whether employed in central govt services : (Yes/No _____) If yes give details as under :-

Name of Employer	Office address	Name of the post	Date of appointment

DECLARATION

14. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief. In understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature appointment is liable to be cancelled / terminated. I am willing to serve anywhere. I agree that department has the right to transfer me to any where in India.

Dated : _____ (Signature of Candidate)

Place : _____

FOR OFFICE RECORDS ONLY

1. Application received on
2. Accepted / Rejected
3. Reason for rejection : Under age/ Overage/ Documents in completes / Photo or documents not attested/ any other reasons to be specified)
4. Index No Date of test/ interview

CALL LETTER
(to be filled by candidate)

1. Post applied for
2. Name.....
3. Father's Name
4. Correspondence address
- House No/Street/ Village
- Post Office
- Police Station
- District
- State PIN CODE

Affix recent
passport size
photograph
duly self
attested

5. Index Number
6. Date of test / interview
- } To be filled by Rect Cell.

7. You are required to produce the following certificate in original along with two self attested copies of each certificate at the time of test/interview:-

- (a) Education Certificate.
- (b) Certificate for age proof (Birth certificate or 10th Class certificate)
- (c) Caste certificate as per central list, which you belongs)
- (d) Domicile Certificate/ Residential Status Certificate issued by Gram Pradhan/SDO/Circle Officer).
- (e) Two passport size photographs duly self attested and name on the reverse of photographs.
- (f) Medical certificate to undergo the physical test be attached duly signed by a registered Medical Officer (For Tradesman Mate & Fireman only).
- (g) Original **character certificate** issued by a Gazetted Officer. (Date of issue is within six month from the date of Physical test/Written Exam mentioned in this call letter.)
- (h) Physical Handicapped Certificate issued by CMO/Civil Surgeon of Govt Hospital, certifying the percentage of disability (For HH/OH candidates only as per **ANNEXURE – II.**

8. Venue of the test: **PLAY GROUND, 222 ABOD, NARANGI CANTT.** NRS of test centre is **GUWAHATI.**

9. You will be in possession of this call letter at the time of test, otherwise you will not be permitted to appear for physical test/written test/interview.

10. No Candidates will be entertained after 0800hrs on _____.

(Signature of Controlling Officer)

NAME / ADDRESS OF THE INSTITUTE / HOSPITAL

Certificate No _____

Date _____

DISABILITY CERTIFICATE

Recent Photograph
of the candidate
showing the
disability duly
attested by the
Chairperson of the
Medical Board

1. This is certified that Sri / Smt / Kum _____
Son /Wife / Daughter/ of Shri _____ age _____
Sex _____ identification marks (s) _____ is suffering from
permanents disability of following category:-

A. Locomotor or cerebral palsy :

- (i) BL - Both Legs affected but not arms.
- (ii) BA - Both Arms affected
 - (a) Impaired reach
 - (b) Weakness of grip
- (iii) BLA-Both legs and both arms affected
- (iv) OL – One leg affected (right or left)
 - (a) Impaired reach
 - (b) Weakness of grip
 - (c) Ataxic
- (v) OA - One arm affected
 - (a) Impaired reach
 - (b) Weakness of grip
 - (c) Ataxic
- (vi) BH – Stiff back and hips (Cannot Sit or stoop)
- (vii) MW - Muscular weakness and limited physical endurance

B Blindness or Low Vision:

- (i) B - Blind
- (ii) PB - Partially blind

C Hearing impairments :-

- (i) D - Deaf
- (ii) PD - Partially Deaf
(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of ____years _____months.*

3. Percentage of disability in his/her case is _____present.

4. Sh/Smt/Kum _____ meets the following physical requirements for discharge of his/her duties :-

(i)	F- can perform work by manipulating with fingers.	Yes/No
(ii)	PP- can perform work by pulling and pushing	Yes/No
(iii)	L- can perform work by lifting	Yes/No
(iv)	KC- can perform work by kneeling and crouching	Yes/No
(v)	B- can perform work by bending	Yes/No
(vi)	S- can perform work by sitting	Yes/No
(vii)	ST- can perform work by standing	Yes/No
(viii)	W- can perform work by walking	Yes/No
(ix)	SE- can perform work by seeing	Yes/No
(x)	H- can perform work by hearing/speaking	Yes/No
(xi)	RW- can perform work by reading and writing	Yes/No

(Dr_____)
Member
Medical Board

(Dr_____)
Member
Medical Board

(Dr_____)
Chairperson
Medical Board

Countersigned by the
Medical Superintendent/CMO/Head of
Hospital (with seal)

*Strike out which is not applicable.

(ONLY FOR OBC CATEGORY CANDIDATES)

DECLARATION

I _____ son/daughter of
Shri _____ resident of village/town/city _____
District _____ State _____ hereby declare that I belong to the
_____ (indicate your sub-caste) communicated which is recognized as a backward class by
the Govt of India for the purpose of reservation in services as per order contained in Department of
Personnel and Training Office Memorandum No 36012/22/93 Estt (SCT) dated 08 Sep 1993. It is also
declared that I do not belong to persons/sections(Creamy Layer) mentioned in the column 3 of the
schedule to the above referred Office Memorandum dated 08 Sep 1993 and its subsequent through
OM No 36033/3/2004-Estt(Res) dated 09 Mar 2004.

Place _____

Signature of the candidate

Date _____

Name of the candidate