

**MINISTRY OF DEFENCE**  
**14 FAD, PIN-909714, C/O 99 APO**

**RECRUITMENT NOTICE FOR THE POSTS OF TRADESMAN MATE/  
MTS (SAFAIWALA)/FIREMAN/LDC/MATERIAL ASSISTANT**

1. Applications are invited from eligible candidates of Indian Nationality for the **Group 'C' post of Tradesman Mate/Fireman/MTS (Safaiwala)/LDC/Material Assistant** to reach **Commandant, 14 FAD, Pin-909714, C/O 99 APO** by registered post. The scale of pay, number of vacancies, educational qualification and other requirements are as under :-

SI No	Name of post	Pay Scale	Categories				Total vacancies	Qualifications	Remarks
			UR	SC	ST	OBC			
(a)	<b>Tradesman Mate</b>	Rs. 5,200 – 20,200 + Grade Pay Rs. 1800/- plus allowances	55	07	10	26	98	(a) Matriculation Pass.  (b) Must pass Physical Tests/Endurance Tests, Written Tests and Interview.	@ 10 Vacs of Tradesman Mate are reserved for ESM, 03 x Vac reserved for PH(HH) category and 05 vacs reserved for MSP
(b)	<b>MTS (Safaiwala)</b>	Rs. 5,200 – 20,200 + Grade Pay Rs. 1800/- plus allowances	01	-	-	-	01	(c) Knowledge of Hindi desirable.	
(c)	<b>Fireman</b>	Rs. 5,200 – 20,200 + Grade Pay Rs. 1900/- plus allowances	03	-	01	02	06 + 01 carried fwd vac of PH (HH)	(a) Matriculation Pass. (b) Physical measurements (qualifying) height without shoes- 165 cms and concession of 2.5 cms for ST candidates. (c) Chest (un expanded) – 81.5cms (d) Chest (Expanded) – 85cms. (e) Weight 50 Kg.	01 vac (carried fwd) reserved for PH (HH) category
(d)	<b>LDC</b>	Rs. 5,200 – 20,200 + Grade Pay Rs. 1900/- plus allowances	05	01	01	03	10	(a) 10+2 pass from a recognised Board or University  (b) Must have a speed of 35 words per minute in English Typing or 30 words per minute in Hindi Typing on Computer.	01 vac reserved for ESM
(e)	<b>Material Assistant</b>	Rs. 5,200 – 20,200 + Grade Pay Rs. 2400/- plus allowances	07	01	01	03	12	Graduate in any discipline from any recognized University or Diploma in Material Management or Diploma in Engineering in any Discipline from any recognized Institution.	01 vac reserved for ESM

Cont...P/2

2. The above posts are subject to all India Service liability including field service.

3. **Age Limit and its relaxation for Tradesman Mate/Fireman/MTS/LDC :-**

Sl No	Category	Age limit	Age relaxation	Remarks
(a)	UR	18 to 25 yrs	NIL	
(b)	OBC	18 to 25 yrs	3 Years	
(c)	SC/ST	18 to 25 yrs	5 Years	
(d)	ESM		-	Service rendered in Army/Navy/ Air Force shall be deducted from actual age and resultant age should not exceed the maximum age limit i.e. 25 years prescribed for the post by more than three years.
(e)	PH(UR)	18 to 25 yrs	10 Years	PH person should be in possession of Disability Certificate issued by CMO/Civil Surgeon of Govt hospital certifying the disability (As per Annexure – II).
(f)	PH (SC)	18 to 25 yrs	15 Years	
(g)	PH(ST)	18 to 25 yrs	15 Years	
(h)	PH (OBC)	18 to 25 yrs	13 Years	

4. **Age Limit for Material Assistant :** Between 18 and 27 years of age (relaxable up to 40 years for Government servants in accordance with the instructions or orders issued by the Central Government and further relaxation for five years as in the case of Scheduled Caste and Schedule Tribe).

Sl No	Category	Age limit	Age relaxation
(a)	UR	18 to 27 yrs	NIL
(b)	OBC	18 to 30 yrs	3 Years
(c)	ST	18 to 32 yrs	5 Years

5. The following sportsmen candidates shall be considered meritorious for recruitment against the category of Meritorious Sports Persons (MSP) :-

(i) Sportsmen who have represented a State or the country in the National or International competition in any of the games/sports mentioned in G.I., Dept. of Per. & Trg., O.M. No. 14034/1/91-Estt.(D), dated the 21st March, 1991 and O.M. No. 14034/1/2009-Estt. (D), dated 24 Nov 2009.

(ii) Sportsmen who have represented their University in the Inter-University Tournaments conducted by the Inter-University Sports Board in any of the sports/games shown in the above mentioned letter.

(iii) Sportsmen who have represented the State Schools Teams in the National Sports/Games for schools conducted by the All India School Games Federation in any of the games/sports mentioned in above mentioned letter.

(iv) Sportsmen who have been awarded National Awards in Physical Efficiency under the National Physical Efficiency Drive.

6. **Age Limit for MSP :-**

Sl No	Category	Age limit	Age relaxation
(a)	UR	18 to 30 yrs	5 Years
(b)	OBC	18 to 33 yrs	8 Years
(c)	ST/SC	18 to 35 yrs	10 Years

7. Candidates will forward application properly sealed, in an envelope to the address mentioned against the post applied for, through ordinary post/Registered post/Speed post. Application in person will not be accepted. Candidates are requested to superscribe the words "APPLICATION FOR THE POST OF ....." on the top of envelop while sending the application form.

8. The last date of receipt of application is 21 days from the date of publication of the advertisement in the Employment News. In case of candidates belonging to Ladakh Sub Division of Jammu and Kashmir state, Lahaul & Spiti District of Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Island & Lakshadweep the last date for receipt of application shall be 28 days from the date of publication of this advertisement. However the crucial date for determining the age limit for all shall be closing date for receipt of application i.e. 21 days from publication.

9. The photocopy of the following documents/certificates to be attached alongwith application duly self attested :-

(a) Two passport size photographs duly self attested, one on right corner of application and one on Acknowledgement card.

(a) Attested copies of following certificates will also be submitted with application :-

(i) Educational qualification certificate

(ii) Date of Birth Certificate

(iii) Caste certificate where applicable.

(iv) Discharge certificate for Ex-Serviceman or NOC for the competent authority for serving Defence Personnel who are completing the prescribed period of Army Services within a year from the last date for receiving application.

(v) MSP should submit necessary certificates of Sports as mentioned at Para 5 (i).

(b) Self addressed envelope affixing postal stamps of Rs. 25/-.

Note – 1 : Central Government Civilian Employees must furnish "No Objection Certificate" from their employer/office at the time of the interview else their candidature will be cancelled.

10. Incomplete / ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only the eligible candidates will be called for the interview.

11. It is made clear that merely fulfilling the basic essential qualification requirements does not automatically entitle a person to be called for test/interview. The selection will be made strictly on the merit basis. The decision of appointing authority regarding selection/rejection will be final. It is also made clear that the number of posts/vacancies are tentative and recruitment process can be cancelled/suspended/terminated by the Appointing Authority at any stage, due to administrative reasons.

12. The question papers of written test (objective type) will be in bilingual i.e. English & Hindi as under :-

Subject	No of Questions	Maximum marks	Duration	Remarks
General intelligence and reasoning	25	25	2 Hours	The standard of questions will be of matriculation/ intermediate/ graduate level as applicable.
Numerical aptitude	25	25		
General English	50	50		
General Awareness	50	50		

13. Canvassing in any form shall disqualify the candidates. No enquiry or correspondence will be entertained.

14. Candidates will appear for physical test/endurance test at their own risk. Any injury/accident if sustained by the candidates during test, authorities will not be responsible to pay any compensation.

15. The selected candidates will be on probation for two years. The appointment of the selected candidates will be made on the satisfactory report from concerned civil authority on verification of character and antecedent/education certificates with date of birth/caste certificate and medical fitness examination.

16. No TA/DA is admissible. Duration of each test can be 02 to 05 days or more. Candidates will make their own arrangement for lodging/boarding during the test/interview.

17. Vacancies may vary (Increase/Decrease) subject to availability of post or change in PE and non-extension of validity of NAC.

To,

14 Field Ammunition Depot  
PIN – 909714  
C/O 99 APO

Affix recent  
passport  
size

**APPLICATION FOR RECRUITMENT**

Rect notice No.....

- 1. Post applied for .....
- 2. Name of candidate (in block letters) .....
- 3. Father's Name .....

4. Date of Birth :

D	D	M	M	Y	Y

5. Correspondence Address :-  
House No. /Street/Village .....

Post Office .....

District .....State.....

PIN Code.....

6. Permanent Address :-  
House No. /Street/Village .....

Post Office .....

District .....State.....

PIN Code.....

7. Educational Qualification :

S No.	Qualification	Name of School/College	Name of Board/ University	% of marks obtained

8. Category for which applied :

(a)

UR	SC	ST	OBC
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(b) Whether belong to :

PH	ESM	Others
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9. If applied for the post as Ex-serviceman :

Date of enrolment (In Army/Navy/Air force) ..... Date of retirement.....

Total service.....Yrs.....Months.....days (attach copy of discharge certificate/ NOC).

10. If applied for the post in PH category :

Type of disability (HH)	Percentage of disability

11. Whether registered with any employment exchange ? (Yes/No) ..... (If yes, mentioned registration No. and name of Employment exchange).

12. Whether employed in central govt services ? Yes/No  
If Yes, give details as under :-

Name of employer	Office address	Name of the post	Date of appointment

**DECLARATION**

13. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature/appointment is liable to be cancelled/ terminated. I am willing to serve anywhere. i agree the department has the right to transfer me to anywhere in India.

Date :

Place : (Signature of Candidate)

.....  
**FOR OFFICE RECORD ONLY**

1. Application received on .....
2. Application accepted/rejected .....
3. Reason for rejection : Underage/Overage/Documents incomplete/Photo or documents not attested/Any other reasons to be specified :-  
.....  
.....
4. Index No..... Date of test/interview.....

**DISABILITY CERTIFICATE**

Name & Address of the institute/Hospital  
Certificate No \_\_\_\_\_

Date \_\_\_\_\_

Recent photograph  
of the candidate  
showing the  
disability duly  
attested by the  
Chairperson of the

1. This is certificate that Shri \_\_\_\_\_ son of Shri \_\_\_\_\_ age \_\_\_\_\_ Sex \_\_\_\_\_ identification mark (s) \_\_\_\_\_ is suffering from permanent disability of following category :

- (c) Hearing impairment
  - (i) D-Deaf
  - (ii) PD-Partially Deaf

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended after a period of \_\_\_\_\_ yrs \_\_\_\_\_ months.

3. Percentage of disability in his/her case is \_\_\_\_\_ percent.

4. Sri/Smt/Kumari \_\_\_\_\_ meets the following physical requirements for discharge of this/her duties :-

- |   |        |
|---|--------|
| (a) F-can perform work by manipulation with fingers | Yes/No |
| (b) PP- can perform work by pulling and pushing     | Yes/No |
| (c) L- can perform work by lifting                  | Yes/No |
| (d) KC -can perform work by kneeling and crouching  | Yes/No |
| (e) B-can perform work by bending                   | Yes/No |
| (f) S-can perform work by sitting                   | Yes/No |
| (g) ST-can perform work by standing                 | Yes/No |
| (h) W-can perform work by walking                   | Yes/No |
| (j) SE-can perform work by seeing                   | Yes/No |
| (k) H-can perform work by hearing/speaking          | Yes/No |
| (l) RW-can perform work by reading and writing      | Yes/No |

(Dr \_\_\_\_\_)  
Member  
Medical Board

(Dr \_\_\_\_\_)  
Member  
Medical Board

(Dr \_\_\_\_\_)  
Member  
Medical Board

Countersigned by the  
Medical Superintendent/CMO/  
Head of Hospital (with seal)

**ACKNOWLEDGEMENT CARD**

1. Name \_\_\_\_\_
2. Date of Birth \_\_\_\_\_
3. Father's Name \_\_\_\_\_
4. Correspondence Address :-  
House No. /Street/Village \_\_\_\_\_  
Post Office \_\_\_\_\_  
District \_\_\_\_\_ State \_\_\_\_\_  
PIN Code \_\_\_\_\_
5. Application accepted/rejected and date of test/interview if accepted \_\_\_\_\_  
\_\_\_\_\_
6. Reason for rejection : \_\_\_\_\_
7. Date of reporting for test \_\_\_\_\_
8. Venue of test \_\_\_\_\_