

MINISTRY OF DEFENCE
NAME OF DEPOT/UNIT: 5 FIELD ORDNANCE DEPOT, C/O 99 APO
RECRUITMENT NOTICE NO.

1. Applications are invited from eligible Indian Citizens for the following posts in Pay Band of Rs. (Pay band + Grade pay) plus other allowances as admissible to Central Government Employees.

| Ser No. | Name of Post | Pay Scale Rs. | Minimum Essential Qualification | Physical Endurance Test/Skill test (whichever applicable) | Category | | | | Total vacancies | Remarks |
|---------|----------------------------|--|---|---|----------|----|----|-----|-----------------|--------------------------------|
| | | | | | UR | SC | ST | OBC | | |
| (a) | Lower Division Clerk (LDC) | PB-1 : 5200-20200 with Grade Pay 1,900 | 10+2 or equivalent examination of recognised University/Board. | Speed of typing not less than 35 words per minute correspond to 10500/9000 Key depressions per hour on and average of 5 key depressions for each word. | 01 | - | - | - | 01 | |
| (b) | Fireman (F/Man) | PB-1 : 5200-20200 with Grade Pay 1,900 | (i) Matriculation. (ii) Must be physically fit and capable of performing strenuous duties and must have passed the tests specified below :- (aa) Height without shoes -165 cms (A concession of 2.5 cms height shall be allowed for member of the Schedule Tribes). (ab) Chest-(un-expanded) - 81.5 cms. (ac) Chest (bn-expansion) - 85 cms. (ad) Weight - 50 Kgs (minimum). | (i) Carrying a man (Fireman lift of 63.5 Kgs to a distance of 183 meters within 96 seconds. (ii) Clearing 2.7 meters wide ditch landing on both feet (Long jump). (iii) Climbing 3 meters vertical rope using hands and feet. | 01 | - | - | - | 01 | Male candidate only. |
| (c) | Tradesman Mate | PB-1 : 5200-20200 with Grade Pay 1,800 | Matriculation or equivalent. | As decided by the recruitment board. | 04 | 02 | - | 02 | 08 | 01 x vacancy reserved for ESM. |

Note: No extra weightage will be given for additional/extra/higher qualification

Total- 10

2. The above posts are subject to All India Service liability including field service and would be under probation period for two years from the date of appointment.

3. **Age Limit and Its Relaxation.**

| S. No. | Category | Age limit | Remarks |
|--------|----------------------------|---|---------|
| (a) | Unreserved (UR) | 18 Yrs to 25 Yrs | |
| (b) | Other Backward Class (OBC) | 18 Yrs to 28 Yrs | |
| (c) | Schedule Caste/ (SC) | 18 Yrs to 30 Yrs | |
| (d) | Ex-Serviceman (ESM) | Service rendered in Army/Navy/Air Force/Army Postal Service shall be deducted from actual age and resultant age should not exceed the maximum age limit prescribed for the post by more than three years. | |

4. Candidates will forward application properly sealed, in an envelope to the address mentioned against the post applied for through ordinary post, Registered/application in person will not be accepted. Candidates are requested to super scribe the words "APPLICATION FOR THE POST OF" on the top of envelope while sending the application form.
5. Last date for receipt of application is 21 days from the date of publication of the advertisement in the Employment News (excluding the date of publication).
6. The crucial date for **determining the age limit** shall be the **closing date for receipt of application**.
7. The following Documents/ Certificate shall be attached alongwith application duly attested by a Gazetted Officer:-
 - (a) Two Passport size photographs duly attested by Gazetted Officer, one on right corner of application and one on Acknowledgement Card.
 - (b) Attested copies of following certificates will be submitted with application:-
 - (i) Education qualification certificate.
 - (ii) Date of Birth Certificate.
 - (iii) Caste Certificate where applicable.
 - (iv) Discharge Certificate for Ex-serviceman where applicable.
 - (v) Character Certificate from Gazetted Officer (Date of Issue be within six months).
 - (vi) Identity Proof: Aadhar Card/Voter ID Card/Ration Card/Domicile Certificate.
 - (c) Self addressed envelope affixing postal stamps of Rs/- 25.

Note – Central Government civilian employees must furnish "No Objection Certificate" from their employer/Office at the time of the skill test else their candidature will be cancelled.

8. Incomplete / ineligible application will be deemed invalid and rejected without intimation to the candidates. Only the eligible candidates will be called for the recruitment tests.
9. To reduce the number of candidates for written examination for one category of post screening of application will be carried out based on the percentage of marks obtained in the examination mandated as essential QR. No screening of application is required in case of physical test wherever required. The candidates who fail to qualify in the physical test (wherever applicable) shall not be permitted to undergo written test. Skill test (wherever applicable), will be conducted after written test and will be qualifying in nature which will also be counted for final merit. Shortlisting of candidates for interview shall be carried out based on the performance in for written exam and physical test/skill test (wherever applicable). Application may be restricted to Min of 50 times the No of vacancies for each category based on a cut off applied on the min qualifications for the post. The No of candidate to be called for interview may be restricted to ten times the No of vacancies to be filled.
10. It is made clear that merely fulfilling the basic essential qualification requirements does not automatically entitle a person to be called for test/interviews! The selection will be made strictly on the merit basis. The decision of appointing authority regarding selection/ rejection will be final. It is also made clear that the numbers of posts/vacancies are tentative and recruitment process can be cancelled/suspended/terminated by the Commandant 5 FOD at any stage, due to administrative reasons.

11 The question papers of written test (objective type) will be bilingual i.e. English & Hindi

| Subject | No of Questions | Maximum Marks | Duration | Remarks |
|------------------------------------|-----------------|---------------|--|---|
| General Intelligence and Reasoning | 25 | 25 | 01 Hour (10 Minutes extra for visually handicapped candidates) | (i) The standard of questions will be of matriculation / Intermediate as applicable. (ii) Question paper will be of objective type. (iii) Negative marking of 0.25 marks for each wrong answer will be carried out. |
| Numerical aptitude | 25 | 25 | | |
| General English | 50 | 50 | | |
| General Awareness | 50 | 50 | | |

Note: The duration of the written test is two hours

12. Canvassing in any form shall disqualify the candidates. No enquiry or correspondence will be entertained.

13 No TA/DA is admissible. Duration of each test can be 02 to 05 days or more. Candidates will make their own arrangement for lodging/boarding during the test/interview.

14. **Own Risk.** Candidates will appear for Physical Test/Endurance Test at their own risk. Any injury/accident/death if sustained by the candidates during tests, 5 FOD and conducting authorities will not be held responsible nor will any compensation be paid.

15. **Warning.** All applicants are warned to be careful from the self styled agents and also requested to report to commandant of unit against any malpractice seen/observed by them.

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APPLICATION FOR RECRUITMENT

To
The Commandant
5 Field Ordnance Depot
PIN - 909 905
C/o 99 APO

Affix recent
Passport size
photograph
duly attested
by Gazetted
Officer

1. Post applied for :
2. Name of the Candidate :
- (In Block letters)
3. Father's/Husband's Name.....

4. Date of Birth

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| D | D | M | M | Y | Y | Y | Y |

5. Correspondence Address :

House No/Street/Village _____
Post Office. _____
Dist _____
State _____
Pin Code _____
Tele/Mob No. _____

6. Permanent Address:

House No/Street/Village _____
Post Office. _____
Dist _____
State _____
Pin Code _____
Tele/Mob No. _____

7. Education Qualification

| S No | Qualification | Name of School/ College | Name of Board/ University | Percentage obtained. |
|------|--------------------------------|----------------------------|------------------------------|-------------------------|
| 1. | Matriculation or equivalent | | | |
| 2. | 10+2 or equivalent | | | |
| 3. | Graduation | | | |

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8. Category for which applied (Please tick to choose)

(a)

| | |
|----|----|
| UR | SC |
| | |

(b) Whether belong to (Please tick to choose)

| | |
|-----|--------|
| ESM | Others |
| | |

9. If applied for the post of Ex-serviceman:

Date of enrolment (In Army/Navy/Air force)..... Date of retirement

Total service.....Yrs.....Month.....days (attach copy of discharge certificate)

(Attach photocopy of Education certificate duly attested by Gazetted Officer)

10. Whether registered with any employment exchange Yes/No.....
(If yes, mention registration No. and name of Employment exchange)

DECLARATION

11. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief. In understand that in the event of my information being found false or incorrect at any stage of not satisfying the eligibility criteria according to the requirement of the advertisement, my candidature/ appointment is liable to be cancelled/terminated. I am willing to serve anywhere. I agree that dependent has the right to transfer me to any where in India.

Dated:
Place:

(Signature of the candidates)

FOR OFFICE RECORD ONLY

1. Application received on.....
2. Application accepted/rejected.....
3. Reason for rejection: Underage/Overage/Documents incomplete/Photo or document not attested/any other reason to be specified:.....
.....
4. Index No.....Date of Test/Interview.....

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ACKNOWLEDGEMENT CARD

- 1. Name.....
- 2. Fathers Name.....
- 3. Correspondence address:
 - House No/Street/Village.....
 - Post Office.....
 - District.....State.....
 - Pin.....
 - Tele/Mob No.
- 4. Application accepted/rejected and date of test/Interview if accepted
.....
- 5. Reason for rejection.....
- 6. Date and Time of reporting for test.....
- 7. Venue of Test.....

Affix recent
Passport size
photograph duly
attested by
Gazetted Officer

Signature of controlling Officer

day 10202/11/0166/1516