

MINISTRY OF DEFENCE
NAME OF UNIT : 23 INF DIV ORD UNIT
PIN – 909023
c/o 56 APO
~~RECRUITMENT NOTICE NO~~

1. Applications are invited from eligible Indian Citizens for the following post in pay band of Rs 5200-20200, Grade pay Rs 1800/- plus others allowances as admissible to Central Government Employees.

Ser No	Name of post	Pay scale	Minimum Essential qualification	Physical Endurance Test/skill test(which ever applicable)	Category					Total Vacancy	Remarks
					UR	SC	ST	OBC	ESM		
(a)	Tradesman Mate	5200-20200	Matric	As applicable	01	01	-	-	-	02	Out of 02 Vacs 01 Vac Reserve for ESM

2. The above post is subject to all India Service liability including field service.

3. Age limit and its relaxation:-

Ser No	Category	Age limit	Remarks
(a)	UR	18 Yrs to 25 Yrs	
(b)	SC	18 Yrs to 30 Yrs	
(c)	ESM	Service rendered in Army/Navy/Air Force plus three years	

4. Candidates will fwd application properly sealed in an envelope to the address mentioned against the post applied for, through Ordinary/Registered/Speed Post. Application in person will not be accepted. Candidates are requested to super scribe the words "**APPLICATION FOR THE POST OF TRADESMAN MATE**" on top of envelope while sending the application form.

5. Last date for receipt of application is 21 days from the date of publication of the Advertisement in the employment news .

6. The crucial date for determining the age limit shall be the closing date for receipt of Application .

7. Photocopy of the following certificate to be attached along with application duly attested by Gazetted Officer:-

- (a) Two passport size photographs duly attested by Gazetted Officer, one on right corner of application and one on acknowledgement card .
- (b) Attested copies of following certificates will be also be submitted with application:-
 - (i) Educational qualification certificate.
 - (ii) Date of birth certificate
 - (iii) Caste certificate where applicable.
 - (iv) Discharge certificate for Ex-servicemen where applicable.
- (c) Self addressed envelope affixing postal stamps of Rs 25/-

Note :- Central Government civilian employees must furnish “ **No objection certificate** “ from their employer/office at the time of the skill test else their candidature will be cancelled.

8. Incomplete /ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only the eligible candidates will be called for the written examination.

9. To reduce the number of candidates for written examination for one category of post, Screening of application will be carried out based on the percentage of marks obtained in the Examination mandated as essential QR. No screening of application is required in case of Physical test wherever required. The candidates who fail to qualify in the physical test (wherever applicable) shall not be permitted to undergo written test. Skill test wherever applicable, will be conducted after written test and will be qualifying in nature which will also be counted for final merit. Short listing of candidates for interview shall be carried out based on the performance in written exam and physical test/skill test (wherever applicable).

10. It is clear that merely fulfilling the basic essential **qualification** requirements does not Automatically entitle a person to be called for test/interview. The selection will be made Strictly on the merit basis. The decision of appointing authority regarding selection/rejection Will be final. It is also made clear that numbers of posts/vacancies are tentative and recruitment process can be cancelled/suspended/terminated by the Commanding Officer at any stage, due to administrative reasons.

11. The question papers of written test (objective type) will be in bilingual i.e. English & Hindi as under: -

Subject	No of questions	Maximum marks	Duration	Remarks
General Intelligence and Reasoning	50	50	2 hours(20 minutes extra for Visually handicapped candidates	The standard of questions will be of matriculation/Intermediate as applicable
Numerical aptitude	50	50		
General English	50	50		
General Awareness	50	50		

12. Canvassing in any form shall disqualify the candidates. No enquiry or correspondence will be entertained.

13. No TA/DA is admissible duration of each test can be 02 to 05 days or more. Candidates will make their own arrangement for lodging/boarding during the test/interview.

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Affix recent
passport size
photograph
duly attested
by Gazetted
Officer

To,
23 Inf Div Ord Unit
PIN - 909023
c/o 56 APO

APPLICATION FOR RECRUITMENT

1. Post applied for
2. Name of the candidate (in block letter).....
3. Father's Name
4. Date of birth

DD		MM		YY			

5. Correspondence address

House No/Street /Village.....
 Post office.....
 District.....State.....
 Pin code

6. Permanent address

House No/Street /Village.....
 Post office.....
 District.....State.....
 Pin code

7. Educational qualification

Ser No	Qualification	Name of school/ College	Name of board/University	Percentage obtained

8. Category for which applied:

UR	SC	ST	OBC	ESM

Please tick to choose

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9. If applied for the post as Ex-servicemen:

Date of enrollment (In Army/Navy/Air force).....Date of retirement

Total serviceYrs.....Month.....days (Attach copy of discharge certificate)

10. Whether Registered with any employment exchange yes/No

(If yes, mention registration No. and name of employment exchange)

12. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief. In understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature/appointment is liable to be cancelled/terminated. I am willing to serve anywhere. I agree that department has the right to transfer me to anywhere in India.

Date

(Signature of candidate)

Place

FOR OFFICE USE RECORD ONLY

1. Application received on

2. Application accepted/rejected.....

3 Reason for rejection : Underage/Overage/Documents in complete/Photo or documents not attested/Any other reasons to be specified :-

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4. Index NoDate of test/Interview

.....
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ACKNOWLEDGEMENT CARD

Affix recent
passport size
photograph
duly attested
by Gazetted
Officer

1. Name.....
2. Father's Name
3. Correspondence Address:-
House No./Street /village,
Post Office,
District.....
State,
Pin code
5. Application accepted/rejected and date of test /interview if
accepted.....
6. Reason for rejection.....
7. Date of reporting of test.....
8. Venue of test

(Signature of Controlling Officer)

day 10202/11/0026/1516